



Welsh Hills School Technology and Internet Use Policy

Student Name: _____ Grade: _____ Date: _____

Goal

The goal of allowing student access to the internet and use of technology (computers, iPads, cell phones) is to prepare students for life in a global electronic community and to enhance learning through access to digital resources. Part of participating in an electronic community is learning about ethical practices regarding use of the internet and electronic equipment (technology).

Welsh Hills Student Email Accounts

Each student in our Upper Elementary, Middle School, and High School classes will have a Welsh Hills email account (first initial, last name @ welshhills.org; example: wdragon@welshhills.org). This email will be used for school communications with your student. It also allows each student access to Google docs and other Google tools.

Responsibilities of User

The school provides access to the internet and technology to further our teaching goals. Students are granted the privilege of using these electronic tools. With this privilege comes the responsibility to use the equipment in an appropriate and acceptable manner, to care for the equipment, to respect the names and intellectual property of others, and to follow school policies and guidelines.

Appropriate and Acceptable Use

During school hours, the internet and technology should only be used for educational purposes. Educational web sites, apps, and teacher provided materials are to be used to enhance student learning. Students must not access entertainment or social networking sites during school hours, except for educational purposes as directed by a teacher. Students may not use the equipment to annoy or harass other students or staff or to access inappropriate material at any time. Any personal electronic devices (tablet, cell phone, etc.) a student chooses to bring to school must remain put away unless a teacher gives permission for use.

Copyright/Intellectual Property/Plagiarism

Students must respect the rights of and intellectual property of others. Sources used in student work should be cited and credit to original authors given. Students must not present the work of others as their own and must not transfer copyrighted material without permission of the owner.

Examples of Unacceptable Uses:

- Users must not use technology or the internet to harass, threaten, offend, embarrass, or annoy anyone.
- No pictures or videos may be taken of students or staff without express permission of that individual **and** a teacher.
- Users must not post or publish any defamatory, abusive or profane material, or use obscene, vulgar, rude, or threatening language.
- Users must not attempt to circumvent system security, guess passwords, or access another person's device, email, or other online account.
- Users must not install, move, delete, download, reconfigure, or modify software on the school's computers or iPads without permission.
- Technology (computers, iPads, cell phones) may not be used during homeroom, at lunch, at recess, or during arrival and dismissal times. Exceptions may be made only with teacher permission.

Consequences of Unacceptable Use

Students engaging in unacceptable use may lose the use of the internet and/or electronic equipment for a period of time as determined by their teacher or the Head of School.

Damage or Loss of Equipment

If any desktop, laptop, or iPad belonging to Welsh Hills School is damaged or lost as a result of student use, **the Parent/Guardian will be financially responsible for repair or replacement, at the discretion of Welsh Hills School.** Welsh Hills School is not responsible for damage, loss or theft of any personal technology (computers, tablets or cell phones) that a student chooses to bring to school.

I have read the Technology and Internet Use Policy and agree with the stated conditions.

Printed Name of Student: _____

Signature of Student: _____ Date: _____

Printed Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____